

**Academic year** 20 - 20

		ADMISSION FORM								(	(Fill in block letters)																		
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- 1. Strict discipline is to be maintained in the classroom.
- Attendance is compulsory. Admission is liable to be cancelled if the student remains absent for more than 3 days without prior information. Late-comers will not be allowed to attend the lecture.
- 3. If a student has remained absent for a lecture, he/she must make-up for the portion missed before attending the next lecture.
- 4. Assignment must be done sincerely and produced when asked for the same.
- 5. No re-examination will be conducted even on medical grounds and the student will be marked absent.
- 6. Cell phones are strictly prohibited during class hours.
- 7. Any student found misbehaving will be instantly expelled and refund of fees will not be granted.
- 8. Any damages to the Institute's property will have to be compensated by the student found guilty.
- 9. Fees once paid will not be adjusted/ refundable/ transferable under any circumstances. Hence neither the parents nor student should approach the management for any special consideration in this regards.
- 10. Admission will be confirmed after realisation of the cheque.
- 11. Dishonoured cheque will be charged Rs. 500/-.
- 12. The decision of the management is deemed final in the above matters.

## Sir,

Office Use

I have read all the rules and regulations and will sincerely abide by them.

D M Y	Signature of the Student
y ward will abide by all the rules and regulations lso understand that my ward is not entitled for r	-
D	Signature of the Parent / Guardian
emark :	Reg. Number :
	Fees :